**Background**

The IEEE Reliability Society sponsors an annual Chapter Awards program to encourage activities and member participation within its chapters**.** All IEEE Reliability Society chapters officially recognized as active on January 1, 2019 are eligible.

**Scoring Criteria**

Awards are given based on each chapter’s score calculated with the attachedChapter Awards Scoring spreadsheet. Scoring criteria cover the period from January 1 through December 31, 2019 and include:

* Number of technical meetings
* Total attendance at technical meetings \*
* Hours of training, lecture series, and conferences
* Number of papers/presentations \*
* Number of participants in professional meetings \*
* Number of chapter reports published in the Reliability Society Newsletter

Scoring criteria marked with \* are weighted based on chapter size. For joint chapters consisting of multiple societies, chapter size includes members from all societies. Jointly sponsored (with other chapters or organizations) and non-IEEE activities receive half the points as chapter sponsored and IEEE activities. The judgment of the IEEE Reliability Society Membership Committee is final.

**Awards**

The following awards will be given to chapters in the order of highest to lowest score:

First Place: $ 800

Second Place: $ 600

Third Place: $ 400

Fourth Place: $ 200 (given to all Chapters that submit a complete awards package, but do not place in the top three)

**Submission Process**

Please complete the attached Chapter Awards Submission Form, attach all requested documentation, and send the awards submission package electronically to [l.arellano@ieee.org](mailto:l.arellano@ieee.org)

Complete awards submission packages must be received no later than **December 20, 2019**. Results will be announced at the January AdCom awards banquet (details to follow).